

Tenant Application Form



227 Hardy Street, P.O. Box 729, Nelson 7040
 T: +64 (0)3 548 3034 F: +64 (0)3 546 9151
 E: mymove@harcourts.co.nz

Property Address: Property ID:

Applicant #1 Details

Surname(s):
 First names(s): Title:
 Present Address:
 Postcode:
 Home:..... Mob:
 Bus: Fax:
 e-Mail:
 Next of Kin:
 Contact Phone No: Relationship:

Applicant #1 Identification

Please note. The Department of Building and Housing now requires better identification of Tenants in the form of a photo ID such as a driver's license or passport. Please include a legible colour scan or photocopy of the picture page of your passport or drivers license.

Drivers License No(5a):
 Drivers License Version (5b):
 Car Registration:
 Passport Number:

Applicant #2 Details

Surname(s):
 First names(s): Title:
 Present Address:
 Postcode:
 Home:..... Mob:
 Bus: Fax:
 e-Mail:
 Next of Kin:
 Contact Phone No: Relationship:

Applicant #2 Identification

Please note. The Department of Building and Housing now requires better identification of Tenants in the form of a photo ID such as a driver's license or passport. Please include a legible colour scan or photocopy of the picture page of your passport or drivers license.

Drivers License No(5a):
 Drivers License Version (5b):
 Car Registration:
 Passport Number:

Pets (including number)

Cat(s) Dog(s).....
 Other

Insurance and Smokers (including number)

Current house & contents insurance
 with:
 Smokers:

Rental Payment Preference

Weekly
 Fortnightly
 Monthly

References

Present Address: Date moved in:.....
 Present Landlord: Contact Ph No:.....
 Previous Address: Date moved in:.....
 Previous Landlord: Contact Ph No:.....
No family members as character references please
 Character Ref #1: Contact Ph No:.....
 Character Ref #2: Contact Ph No:.....
 Character Ref #3: Contact Ph No:.....

Details of others to occupy the premises (please continue on back side if more than four)

Name 1: Occupation: Date of Birth
 Phone: HM WK MOB EMAIL

Name 2: Occupation: Date of Birth
 Phone: HM WK MOB EMAIL

Name 3: Occupation: Date of Birth
 Phone: HM WK MOB EMAIL

Name 4: Occupation: Date of Birth
 Phone: HM WK MOB EMAIL

I/WE CERTIFY THAT ALL THE ABOVE PARTICULARS ARE TRUE & CORRECT. I/WE AUTHORISE HARCOURTS MYMOVE TO CONTACT MY PREVIOUS LANDLORDS AND REFEREES, CARRY OUT A CREDIT CHECK AND OBTAIN A POLICE REPORT ON THE APPLICANTS.

Pursuant to the Privacy Act 1993 we advise that this application collects personal information about you and is being collected to determine your suitability as a tenant (i.e. your ability to pay the rent, keep the dwelling and grounds tidy, be considerate of neighbours, leave the dwelling and grounds tidy) and may be added to a internet based tenant website, accessible by members (comprising of other property managers and landlords) on a subscription basis. This assessment can only be used for the purpose of evaluating you for future tenancies. The intended recipient of this information is Harcourts MyMove Ltd and will be held by the local office where this application was submitted. You have the right to access and correct this personal information to the extent that it is not evaluative material pursuant Section 29(1)(b) Privacy Act 1993.

Signed by the Applicants: Date